



# Scoil Chaitríona, Cappamore, Co. Limerick.

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## Bring Your Own Device Acceptable Usage Policy

### BYOD AUP

#### Rationale:

This year, to support learning in a time where remote learning is necessary, Senior Classes- 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> Class children, will be allowed and encouraged to bring an approved device into school - it represents the continuing evolution of integrating technology into our classrooms. Scoil Chaitríona has the right to protect its network and technical resources. Thus, any network user who brings his/her own personal device into the school building is required to adhere to the School Internet AUP, the school Code of Behaviour and Anti-Bullying Policy. This Policy must be signed by the student and parent / guardian.

#### Definition of mobile learning devices under this policy:

For the purpose of this policy, a 'mobile learning device' refers to a student owned device such as a tablet, laptop and mobile phones. The school reserves the right to decide on the type of device allowed.

#### BYOD AUP Details:

1. Any student who wishes to use a personally owned mobile learning device within school must read and sign this AUP.
2. A parent /guardian of the student must also read, sign and submit the AUP to the class teacher who will add it to the student's file
3. Students take responsibility for appropriate use of their personal device at all times. The school is not responsible in any way for personal devices.
4. Students/parents/guardians are responsible for their devices, including any breakages, costs of repair, or replacement.
5. The school reserves the right to inspect and/or confiscate student mobile devices during school hours if there is reason to believe that the student has violated school policies, has used such devices in connection with any inappropriate conduct, or in any way poses a danger to himself, herself or others.
6. Violations of any school policies or rules involving a student device may result in a student not being allowed continue using the device during school hours and/or disciplinary action, for a period to be determined by the school in line with the Code of Behaviour.
7. During school hours students are allowed use their device for learning related activities in a classroom with the teacher's permission only. Use of the personal devices is not permitted between classes, during break or during lunch while on school property. Students will only use devices in an area that is visible to and under supervision of the class teacher.
8. Students must comply with teachers' instructions regarding use of devices during school hours, and classes.

9. Mobile devices must be charged prior to bringing them to school in order to be usable during school hours. Charging devices in the school is not permitted.
10. Students may not use the devices to record, transmit or post photos or videos of other teachers or students. Nor can any images, audio and/or video recorded at school be transmitted or posted at any time.
11. Students are not permitted to call, text message, email, or electronically communicate with others from their personal device, including other students, parents, guardians, friends, and family during the school day.
12. Children are not permitted to bring a personal device with them on school outings
13. The school reserves the right to change the Acceptable Use Policy (AUP) in line with overall school policy.
14. Each user is responsible for her/his own device and should use it responsibly and appropriately. Scoil Chaitríona takes no responsibility for stolen, lost, or damaged devices, including lost or corrupted data on those devices. While school employees will help students identify how to keep personal devices secure, students will have the final responsibility for securing their personal devices.
15. Scoil Chaitríona is not responsible for any possible device charges to your account that might be incurred during approved school-related use.

**Please note that unless specifically directed to do so, students are not permitted to bring in personal devices to school.**

Consequences for Misuse/Disruption: (One or more may apply)

- Device taken away and retained in the main office until the end of day
- Child may not be allowed bring their device to school

**Misuse of Internet capable devices is regarded as a serious offence and will be dealt with under the Code of Behaviour**

### School's Liability Statement :

Pupils bring their personal devices to use in Scol Chaitríona at their own risk. Pupils are expected to act responsibly with regards their own device, keeping it up to date and as secure as possible. It is their duty to be responsible for the upkeep and protection of their devices. Scoil Chaitríona is in no way responsible for:

- Personal devices that are broken while at school or during school sponsored activities;
- Personal devices that are lost or stolen at school or during school sponsored activities
- Maintenance or upkeep of any device (keeping it charged,
- installing updates or upgrades, fixing any software or hardware issues).

**Mobile Device Details:** (e.g. Tablet – include manufacturer, type of device here):

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As a student I understand and will abide by this Acceptable Use Policy (AUP). I understand that any violation of this AUP may result in me not being able to use my mobile device in school, and could mean other disciplinary action.

**Student Name:** \_\_\_\_\_ (in capitals)

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

As Parent/Guardian I understand that my child accepts the responsibilities outlined in the BYOD AUP. I have discussed the AUP with them and we both understand our own responsibilities. **Parent/Guardian Name:** \_\_\_\_\_ (in capitals)

**Parent/Guardian signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

The policy was ratified by the Board of Management of Scoil Chaitriona on 15-12-2020

Signed: Pato Walsh Chairperson, Board of Management

